



Automotive Logistics China Conference

18th to 23rd April, 2012

Room Reservation Form

Please return to (by Thursday, 4th April, 2012)

Ms. Amanda Zhou
 JW Marriott Hotel Beijing
 83 Jian Guo Road, China Central Place
 Chaoyang District
 Beijing 100025, China

Tel: (8610) 5908 8970 Fax: (8610) 5908 8977
 Email : amanda.zhou@marriott-hotels.com

(Guest rooms at special discount have been pre-blocked for meeting participants)

Family Name (Mr / Mrs / Ms / Dr) _____ First Name _____

Company Name _____

Arrival Date (DD/MM/YY)	Flight No.	Time	Departure Date (DD/MM/YY)	Flight No.	Time
Limousine pick up service (Yes / No) Audi A6 - CNY680			Limousine drop off service (Yes / No) Audi A6 - CNY680		

Institution / Organization _____

Title _____ Email _____

Tel _____ Fax _____

To enjoy the JW Marriott Hotel Beijing Express Check-in Program, please complete the following information:

(We would appreciate if you could provide us your Business Card upon check in)

Passport _____ Nationality _____ Date of Birth _____

Room Requirement (bookings are processed on a first-come-first-served basis. All reservations must be made on or before **Thursday, 4th April, 2012**. Reservations received after that day will be subject to rates and availability)

Number of rooms required	Room Category	Room Rate
<input type="text"/>	King Deluxe Room	CNY1,300+15% service charge
<input type="text"/>	Twin Deluxe Room	CNY1,400+15% service charge
<input type="text"/>	Executive Room	CNY1,900+15% service charge

The above single/double rates are subject to 15% service charge and inclusive of daily breakfasts per room per night.

The above rates are exclusive of in-room high speed internet access. Rates are non-commissionable.

Special Request King Bed Twin Bed Smoking Non-smoking
 Extra bed (Additional Charge of daily CNY 500+15% service charge)
 Others _____

Credit Card Guarantee (Must complete the following information to secure your reservation)

Credit Card Type: **AMEX / VISA / MASTER CARD / DINERS CLUB / JCB**

Credit Card No# _____ Expiry Date: _____

Credit Card Holder Print Name _____

Credit Card Holder Signature _____ Date: _____

Cancellation Policy

- 1). Before Thursday, 4th April, 2012** Any cancellation, no show and early departures, one night room charge for the entire room block will be charged.
- 2). On or after Thursday, 4th April, 2012** Any cancellation, no show and early departures, a penalty of 100% of the entire original room reservation will be charged.

Hotel Confirmation:
 Confirmed (Confirmation Number _____)
 Remarks _____
 Confirmed by: _____

Hotel Stamp: